



Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY

DEPARTMENT OF EDUCATION
DIVISION OF CAGAYAN DE ORO CITY
RELEASED
DATE: JUL 25 2023

Office of the Schools Division Superintendent

24 July 2023

OFFICE MEMORANDUM

No. 97 s. 2023

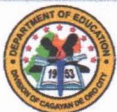
TO: Public Schools District Supervisors
Concerned Elementary School Heads
Concerned Secondary School Heads
All Concerned Teachers
This Division

**DIVISION TRAINING FOR RECEIVING TEACHERS ON SPECIAL EDUCATION
CONTENT AND PEDAGOGY**

1. Relative to the effective implementation of the Special Education Program, there will be a conduct of Division Training for Receiving Teachers on Special Education Content and Pedagogy on August 2-3, 2023 at Hotel Conchita, Cagayan de Oro City.
2. Compensatory time-off (CTO) and service credits shall be granted to the participants for the training day in accordance with the CSC and DBM Joint Circular No. 2, series 2004.
3. See Enclosures 1 & 2 for the distribution of the participants and the list of the members of the Technical Working Group respectively.
4. In adherence to Equal Opportunity Principle (EOP), inclusive and fair treatment shall be accorded to all participants regardless of disability, sexual orientation, gender, age, religion, and ethnicity.
5. Immediate dissemination and compliance of this memorandum is desired.


ROY ANGELO E. GAZO, CESO V
Schools Division Superintendent

SAM/OM-sped training
July 24, 2023



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
Telephone: (08822)-8550048
Email: cagayandeoro.city@deped.gov.ph



Republic of the Philippines
Department of Education

Enclosure 1

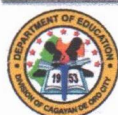
**DIVISION TRAINING FOR RECEIVING TEACHERS ON SPECIAL EDUCATION
CONTENT AND PEDAGOGY**

August 2-3, 2023

Venue: Hotel Conchita

DISTRIBUTION OF PARTICIPANTS

District	School	Participants/Resource Speakers			
		No. of SPED Teacher	Name/s	No. of Receiving Teachers	Name/s
East I	East City Central School	1	Marlene R. Negre	1	Jogie M. Rosales
	Cugman Elem. School	-		1	Lourdes V. Llanita
	Gusa Elem. School	1	Joan M. Curiba	1	Jeanette Mae D. Bete
East 2	Bugo Central School	1	Epher T. Pellazar	1	Aileen Joy P. Ang
	Tablon Elem. School	1	Cherry Grace N. Ludevese	1	Gemma R. Mercado
	Agusan Elem. School	1	April Joy S. Auza	1	Jemielyn M. Pajaron
	Suntingon ES	1	Maria Flor D. Ellano	1	Jezamine B. Segora
	Puerto Elem. School	1	Morguel B. Baculado	1	Lalyn N. Nene
	Puerto National HS	1	Shammah Mae Casulla	1	Kay Astorga
	Bugo National HS	1	Maria Therisa F. Mabalos	1	Lovely Pearl Tucbo
North I	North City Central School	1	Desiree G. Tacbas	1	Wina Rose T. Gamos
	St. John ES	1	Sarah Mae S. Lara	1	Rona J. Asi
North II	Kauswagan CS	1	Lendy Lou C. Labitad	1	Mia Grace D. Go
	Bonbon ES	1	Hermie D. Abueva	1	Sherlyn Lumayag
West I	West City CS	1	Katrina Jessica E. Tahud	1	Charmaine R. Calamba
	Sacred Heart Village ES Annex -IKP	1	Kim Karen B. Abelgas	1	Ethelyn L. Manukil
	Fr. William ES	1	Rovina Amor R. Vismanos	1	Anna Lisa F. Catublas
	Carmen NHS	1	Rira Raschelle O. Bullecer	1	Rizalyn L. Arda
	Balulang NHS	1		1	Mary Grace G. Yamut
West II	Bulua Central School	1	Kathleen Grace A. Lagusay	1	Mohaimah E. Gandamra

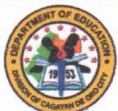


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	Bulua NHS	1	Chilo B. Edrolin	1	Ernalyn M. Lampines
	Iponan ES	1	HYACINTH L. ALPAY	1	JEAN M. CAAMINO
	PN Roa ES	1	APPLE JEAN A. HOMERES	1	ARLYN P. JOLOYOHOY
	Canitoan ES	1	JUVELYN G. SAJULGA	-	EMMY LOU P. EBAJAY
	Pagatpat ES	1	MICHELLE A. BOSQUE	1	FAITH JOY A. RANQUE
South	South CCS	1	Ma. Rosalie M. Sacal	1	Nichielo D. Delig
	CDO NHS-Senior High	-		1	Ronilo L. Bongga
	CDO NHS-Junior High	1	JUNNA LOU A. GALAMITON	1	JAIME KRISTINA V. ROJAS
	Indahag ES	1	LIEZEL JANE G. JANDAYAN-VALLEDOR	1	AIDA MAY GAMUTAN
	Camaman-an ES	1	CHRISTINE M. GULTIANO	1	MELISA L. Butaslac
	Macasandig ES	1	JAY MERILOU C LAPUT	1	LEALYN S PEREZ
Southwest I	Lumbia CS	1	Kristal Dumaguing	1	Marnely Cultura
	Lumbia NHS	1		1	Mauro Mendez
Southwest II	Mambuaya NHS	1	Vanessa Mae M. Pagas	-	Richalyn J. Juanite
ALS			Neo Alpe Anthony L. Amao	1	
Resource Speakers			Romeo V. Balandra II	1	
			Kristine Mae A. Libot	1	
			Mae B. Abellanosa	1	
			Christopher Andrew N. Alda	1	
			Gracelyn F. Macalam	1	
			Sheryll M. Ontong	1	
			Janeth Q. Balsicas	1	
Division Office			Shirley A. Merida	1	
TOTAL		31		43	74



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**Division Training for Receiving Teachers on
SPED Content and Pedagogy**
August 2 – 3, 2023
Hotel Conchita, Cagayan de Oro City

WORKING COMMITTEE

Overall Chairman:

Dr. ROY ANGELO E. GAZO, CESO V
Schools Division Superintendent

Overall Co-Chair:

AUDIE S. BORRES, PhD, CESE
Asst. Schools Division Superintendent

SHIRLEY A. MERIDA, PhD
PSDS, Division SPED Coordinator

JANETTE Q. BALSICAS
ESHT-III, Asst. to the Principal
City Central School

Technical – Planning:

Chair: Romeo V. Balandra II

Co-Chair: Gracelyn F. Macalam

Program, Invitation and Venue Preparation

Chair: Romeo V. Balandra II

Co-Chair: Gracelyn F. Macalam

ICT:

Chair: Ronilo L. Bongga

Certificates

Chair: Christopher Andrew N. Alda

Co-Chair: Kristine Mae A. Libot

Secretariat:

Chair: Sheryll M. Ontong

Co-Chair: Mae Abellanosa

Duties and Responsibilities:

Technical – Planning:

The Technical-Planning Committee is responsible for the overall planning and management that the different committees are performing its duties. To ensure the smooth and successful implementation of the training workshop.

Program, Invitation and Venue Preparation

Responsibilities:

1. Prepare opening and closing programs including AVPs
2. EMCEE duties
3. Coordinate with venue for:
 - a. sound system including microphone
 - b. LCD projector and wide screen

ICT:

Responsibilities:

1. In-charge of tarpaulin backdrop
2. Prints invitations/ programs
3. Provide evaluation link
4. Provide link for copies of presentations
5. Provide DTR
6. Provide clicker
7. Provide laptop
8. Prepare LCD projector

Certificates

Responsibilities:

1. Prepare certificates with complete signatures:
 - a. Participants
 - b. TWG
 - c. Resource Persons
 - d. Appearance

Secretariat:

Responsibilities:

1. Registration
2. Daily attendance
3. Documentation
4. Compile DTR and accomplishment

**Division Training for Receiving Teachers on
SPED Content and Pedagogy**

August 2 – 3, 2023

Hotel Conchita, Cagayan de Oro City

Resource Persons:

No.	Name	Topic
1.	Shirley A. Merida, PhD	Special Education in Cagayan de Oro City
2.	Mae Abellanosa	Learners with Difficulty in Performing Adaptive Skills
3.	Kristine Mae A. Libot	Learners with Difficulty in Hearing
4.	Gracelyn F. Macalam	Learners with Difficulty in Remembering and Concentrating
5.	Christopher Andrew N. Alda	Learners with Difficulty in Interpersonal Behavior
6.	Sheryll M. Ontong	Learners with Difficulty in Seeing
7.	Romeo V. Balandra II	Learners with Difficulty in Basic Learning and Applying Knowledge
		Learners with Difficulty in Mobility
8.	Janeth Q. Balsicas	Training Facilitator